



Department of Justice

Billing Code: 4410-AT

[OMB Number 1103-0100]

Agency Information Collection Activities:

Extension requested; comments requested

Monitoring Information Collections

ACTION: 60-Day Notice

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The Department of Justice (DOJ) Office of Community Oriented Policing Services (COPS) will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The proposed information collection is published to obtain comments from the public and affected agencies.

The purpose of this notice is to allow for 60 days for public comment until [insert the date 60 days from the date this notice is published in the Federal Register]. This process is conducted in accordance with 5 CFR 1320.10.

If you have comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions

or additional information, please contact Danielle Ouellette, Department of Justice Office of Community Oriented Policing Services, 145 N Street, NE, Washington, D.C. 20530.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

## Overview of This Information Collection

- (1) Type of Information Collection: Extension requested; comments requested
- (2) Title of the Form/Collection: Monitoring Information Collections
- (3) Agency form number, if any, and the applicable component of the Department sponsoring the collection: None. U.S. Department of Justice Office of Community Oriented Policing Services

Affected public who will be asked or required to respond, as well as a brief abstract:

Primary: COPS Office hiring grantees that are selected for in-depth monitoring of their grant implementation and equipment grantees that report using COPS funds to implement a criminal intelligence system will be required to respond. The Monitoring Information Collections include two types of information collections: the Monitoring Request for Documentation and the 28 C.F.R. Part 23 Monitoring Kit.

- (5) An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond/reply:

It is estimated that 150 respondents annually will complete the Monitoring Request for Documentation at 3 hours per respondent.

- (6) An estimate of the total public burden (in hours) associated with the collection:

There are an estimated 450 total annual burden hours associated with this collection.

If additional information is required contact: : Jerri Murray, Department Clearance Officer,  
United States Department of Justice, Justice Management Division, Policy and Planning Staff,  
Two Constitution Square, 145 N Street, NE, Washington, DC 20530.

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Jerri Murray

Department Clearance Officer, PRA

U.S. Department of Justice

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September 24, 2012

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